KETTLE FALLS
PLANNING COMMISSION MEETING
June 24, 2019

CALL TO ORDER

Planning Commission Chairperson, Adam Huff, called the meeting to order at 7:04 p.m.

ROLL CALL

Members in attendance included Larry Kulesza, Adam Huff, Jessica Christopher, and Wayne Wardlow.

STAFF

Staff – Raena Hallam, John Ridlington, Michael Weatherman, and Kathi Merrill.

GUESTS

None

ANNOUNCEMENTS AND MAIL RECEIVED

There were no announcements and mail received, Planning Commission moved on to Meeting Minutes.

MEETING MINUTES

REGULAR MINUTES OF June 10, 2019 MEETING

Planning Commission Member Wayne Wardlow made a motion to accept the June 10, 2019 meeting minutes. Motion seconded by Larry Kulesza. Motion carried by all. Planning Commission Member Larry Kulesza – yes, Planning Commission Member Jesse Christopher – yes, Planning Commission Member Wayne Wardlow – yes.

NEW BUSINESS

COMPREHENSIVE PLAN – PARKS & RECREATION ELEMENT

Clerk Treasurer Raena Hallam said we are getting close to finalizing the Park and Recreation Element. A few more corrections and additions are needed. We are waiting on some additional information. Everyone needs to review each page and give input.

REVIEW OF PARK AND RECREATION ELEMENT

Page 1

No input

Page 2

Planning Commission Member Wayne Wardlow stated we need a 50 meter pool for competition swimming.

Clerk Treasurer Raena Hallam stated that would be part of a Recreation Center. Maybe having the pool at a new location would allow for a larger pool. We will leave in as a goal.

Planning Commission Member Larry Kulesza stated the city could purchase property on either side of the skate park.

Clerk Treasurer Raena Hallam stated the city could not afford to purchase the property next to the skate park when it came available last year, but should leave in plan for the future.

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Planning Commission Member Jessica Christopher said there are a couple of spelling corrections that need to be made, “Disc” not “disk”, and “Baskets” not “poles”.

Planning Commission Member Larry Kulesza asked how often concrete needs to be sealed. Is it due for the skate park? Sealing helps to prevent water damage.

Clerk Treasurer Raena Hallam stated she isn’t aware of a maintenance plan. She will find out if there is one.

Mike Weatherman said the tennis courts probably need to be sealed too.

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Clerk Treasurer Raena Hallam said she took out Town and Country Days and the electrical from the Happy Dell Park section. The Dog Park was moved to another section.

Planning Commission Member Wayne Wardlow asked if we’ve heard from the Trousdell’s on the Park Committee?

Clerk Treasurer Raena Hallam said “No”.

Planning Commission Member Larry Kulesza addressed the Happy Dell Park Event Application. He stated he spoke with the Mayor about the 4th of July event. The City needs to restrict driving on the field to only the people that need to access the stage for performances and the gate closed with a monitor. The band will give feedback after the event. Larry also said the deck on the stage needs to be replaced and money raised to fix it.

Mike Weatherman said we could put a sign on the gate to keep out unauthorized vehicles on the field.

Councilman John Andrew said we need to have emergency vehicle access.

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Clerk Treasurer Raena Hallam said she added a gate on the south side of the tennis courts and the repair for the score board. She researched replacing the missing bench. In the Meyers Falls section she added ADA verbiage.

Mayor Ridlington said the new signs are up.

Councilman John Andrew asked if Happy Dell Park included the Info Center? The City owns the Info Center and it needs repairs.

Mayor Ridlington said a church group is coming and they are working with City Foreman Rod Sly on that project.

Clerk Treasurer Raena Hallam said she will add the info center to the Parks and Recreation Element.

Planning Commission Member Larry Kulesza said there is a small Grouch sign in the float shed. He said we should place it in front of the info center for tourists to use. Use it as a photo op.

Planning Commission Member Wayne Wardlow said he wants to clean out the float shed.

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Planning Commission Member Jessica Christopher asked about the dates for the Planned Improvements. It should be 2020-2025 not 2012-2017.

Clerk Treasurer Raena Hallam said she eliminated Gibson Field, and added the underlined items about the field to Kettle Falls School District Athletic Fields.

Planning Commission Member Wayne Wardlow said with a bike trail we could have a ride event and sell t-shirts for revenue.

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Planning Commission Member Larry Kulesza asked what is out by the sewage lagoons?

Mayor Ridlington said that area is not desirable.

Planning Commission Member Wayne Wardlow said he joined the Washington State Archery Association. He said we need someone to start an archery group. The high school archery group shoots in the gym and Gibson field would work in good weather. He will talk to the new school superintendent.

Mike Weatherman asked if there was a minimum age limit for an instructor?

Clerk Treasurer Raena Hallam said she added Pathways and Dog Park. Under Goals and Policy she added the ADA verbiage.

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Not much changed. Date change at bottom.

Planning Commission Member Jessica Christopher said the “replace” merry-go-round should be changed to “repair or replace”.

Planning Commission Member Wayne Wardlow stated Singer Subdivision would be a good disc golf and archery area.

Mayor Ridlington said we need to talk to Mr. Singer first. The County is supposed to have green space allotments.

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Clerk Treasurer Raena Hallam said the Objectives are out of number order. They were put in order of priority.

Planning Commission Member Jessica Christopher said there is similar wording for the skate park. We should move Skate Park to Objective 9.

Councilman John Andrew said we need to annex first before development. Annexation should be tied to sewer lines.

Planning Commission Member Wayne Wardlow asked if there would be gun shooting allowed in the new development?

Councilman John Andrew said the laws of liability are on the property owner if not in an annexed area.

Levels of Service Standards

Clerk Treasurer Raena Hallam stated the WSDOT website says Highway 395 has 8,100 cars per day traveling through Kettle Falls. Raena stated this is less than the previous data and questions the accuracy.

Planning Commission Member Jessica Christopher said the last couple of years Meyers Falls Market reports they have seen a lot more tourists.

Clerk Treasurer Raena Hallam asked for clarification of where the pathways are on the map.

Mayor Ridlington said we have right-of-way for that pathway, we could build a sidewalk.

Planning Commission Member Wayne Wardlow said he wishes we could buy the Meyers Falls lot from Mr. Ben Hendrickson.

Clerk Treasurer Raena Hallam stated Stevens County Planner, Jenni Anderson, will be here for the July 8th meeting to answer any questions we have.

Planning Commission Member Jessica Christopher asked if the 20 acre lot was part of our green space?

Planning Commission Member Wayne Wardlow said we could have a rock climbing wall on the 20 acres.

Planning Commission Member Larry Kulesza referred to the Happy Dell Park handout. The fire in that area is how Happy Dell Park was developed. We need to make a hand out for the skate park too.

Homework Assignments

All members of the Planning Commission are to come up with questions about the Park and Recreation Element for Ms. Jenni Anderson by Friday, June 28th or July 1st in the morning so Raena can email them to her to prepare for the July 8th meeting.

Mayor Ridlington said the urban growth boundary is dictated by the County. The school is looking to expand. The sewer is only available to people in the UGA.

Planning Commission Member Jessica Christopher asked how can we work together with the County.

NEXT MEETING

Next meeting is scheduled for July 8th, 2019 7:00 p.m. at Kettle Falls City Hall. Jenni Anderson from Stevens County will be here to address questions from Commission Members regarding the Parks and Recreation Element and the Urban Growth Boundary.

ADJOURNMENT

Planning Commission Member Wayne Wardlow made a motion to adjourn the meeting. Planning Commission Member Larry Kulesza seconded the motion. Motion carried by all.

Planning Commission Meeting adjourned at 8:24 p.m.

Approved:

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Adam Huff, Chairperson

Attest:

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Kathi Merrill, Planning Commission Secretary