**KETTLE FALLS CITY COUNCIL MEETING  
MAY 12, 2020**

**CALL TO ORDER**

Mayor John Ridlington called the meeting to order at 7:00 p.m.

**ROLL CALL**

Michael Weatherman, Dale Drake, John Ridlington, Jesse Garrett, John Andrew and Wayne Wardlow.

**STAFF**

Staff – Raena Hallam and Mary Schultz.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there were no Public Comment, City Council moved on to Consent Agenda.

**CONSENT AGENDA**

**CITY COUNCIL MINUTES FOR MARCH 17, 2020, MARCH AND APRIL VOUCHERS AND PAYROLL**

Council Member Jesse Garrett made a motion to approve the Consent Agenda. Council Member Wayne Wardlow seconded the motion. Motion carried by all. Council Member Dale Drake – yes, Council Member Jesse Garrett – yes, Council Member John Andrew – yes, and Council Member Wayne Wardlow - yes.

**STAFF REPORTS**

Clerk/Treasurer Raena Hallam informed City Council the City Department Heads were not going to be attending tonight’s meeting due to Washington State restriction for Covid-19. However, City Attorney Logan Worley, Public Works Superintendent Dave Willey and Library Manager Katy Pike provided brief updates which are included in the council packets. (Updates on file)

**TOWN AND COUNTRY DAYS**

Mayor John Ridlington asked if the electrical box at the Skate Park was fixed.

Clerk/Treasurer Raena Hallam explained the picture of the electrical box was discussed at the March 17, 2020 City Council Meeting and is located on the meridian.

Mayor John Ridlington stated it was discussed that there would not be any vendors around the meridian using power due to the number of amps needed for the vendors.

Council Member Wayne Wardlow stated he would discuss the vendor placement with the Town and County Days committee. He explained the plan for vendors needing power is to set them up in the City Pool area and not the meridian.

Mayor John Ridlington asked which weekend in September was the Town and Country Days rescheduled to.

Council Member Dale Drake stated the weekend of September 18th through September 20th.

**PLANNING**

**ANNEXATION**

Mayor John Ridlington stated he is shocked on how long it has taken and the process to annex properties into the City.

Clerk/Treasurer Raena Hallam stated there has been many issues with finalizing the annexation for Lakeview Drive because the process was not followed correctly. Raena stated with the Washington State restrictions due to Covid-19 the annexation process will be drawn out further because of the limitation of group gathering.

**PUBLIC WORKS**

**395 WATER MAIN REPLACEMENT**

Mayor John Ridlington stated the 395 Water Main Replacement has resumed and is going well.

**BOISE WATER TANK**

Council Member John Andrew asked if Public Works Superintendent Dave Willey is monitoring the water tank above Boise Cascade. Clerk/Treasurer Raena Hallam stated yes.

**APOLLO SOLUTIONS**

Council Member Dale Drake asked if there has been any discussion when the Avista rebate will be received.

Clerk/Treasurer Raena Hallam stated Ms. Alyssa Wiyrick with Washington State Department of Enterprise is aware of the Avista rebate. Raena stated a meeting with Apollo Solutions will be scheduled soon to discuss finalizing contracts.

Council Member Dale Drake stated that is the answer he continues to hear.

Clerk/Treasurer Raena Hallam stated the City has received a one thousand five-hundred-dollar refund from Apollo Solutions because the energy savings expectation was not reached.

**COVID-19 GRANT**

Mayor John Ridlington stated Mr. Andrew Engles with the Federal Government informed him the City will be receiving a check in the amount of fifty thousand dollars for the inconvenience of the shutdown of the town due to the Covid-19 restrictions.

Clerk/Treasurer Raena Hallam stated until the City receives the money and the restrictions, she will not know how the money will be designated.

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

Council Member Dale Drake asked if Public Works Superintendent Dave Willey has or is considering purchasing any expensive items. He stated due to the financial hardship in the community the City will also see a hardship in the budget. He stated it is important to consider holding off on any big purchases at this time until there is a better idea of the effect it has created.

Clerk/Treasurer Raena Hallam stated Public Works has purchased a street sweeper and another City truck. However, none of the City Department Heads purchase any expensive items without speaking to the Mayor first.

Council Member John Andrew agreed with Council Member Dale Drake to hold onto the fifty-thousand-dollar grant as a cushion as needed.

Clerk/Treasurer Raena Hallam stated at this time the City is within the budget and until the money is received the City cannot determine where the money can be distributed.

Council Member Wayne Wardlow stated he heard there will be more stimulus packages available.

Council Member Dale Drake stated the City needs to be prepared with or without the fifty thousand dollars from the Federal Government.

Council Member John Andrew stated he has heard where there is going to be two more waves of the Covid-19. The next one is figured to arise in August, 2020 and the third one is in December 2020. He stated due to the hardship Covid-19 has already caused how will the Federal Government continue to support the state.

Clerk/Treasurer Raena Hallam stated the City Department Heads will continue to be aware of their purchases and speak with the Mayor as needed.

**PARKS & RECREATION COMMITTEE**

Council Member Wayne Wardlow stated the Information Center continues to stay closed. Although, there is usually only five people in the center at a time and there are no travelers during phase two. He will contact Ms. Judy McAbee to ask what the volunteer’s thoughts are on re-opening.

**SOCIAL MEDIA**

Council Member Wayne Wardlow stated he has received lots of followers on the Facebook page. He explained it has been used by local restaurants to announce when and where an event is taking place. He stated sadly he heard Kettle Falls Pub & Grub closed and is selling the building.

Mayor John Ridlington stated he heard the building has been sold.

**SPRINT BOAT TRACK – WATER**Council Member Dale Drake asked if the Sprint Boat Race has rescheduled due to Covid-19 restrictions.

Council Member Wayne Wardlow stated there has not been a decision made to cancel the Sprint Boat Race this year.

Council Member Dale Drake stated Stevens County will have to make the decision if they will allow the race to continue or reschedule. He asked if Public Works Superintendent Dave Willey has provided the water yet. Clerk/Treasurer Raena Hallam stated she does not know.

Council Member Wayne Wardlow stated there has been other deadly viruses the world has encountered, and families continued with their daily lives. He stated since the Covid-19 has been on the daily news he has listened but cannot make out what is or is not the truth.

Council Member John Andrew stated people a long time ago used to play in the dirt. He stated people back then had a better immune system for those reasons. He stated the society of today does not allow their hands to get dirty.

Council Member Wayne Wardlow stated the homeless is not getting the virus or dying.

Mayor John Ridlington stated moving forward.

**PLANNING COMMITTEE**

Council Member John Andrew stated the Planning Commission has been dedicated on updating the Comprehensive Plan and has done a great job.

**CITY CLEAN-UP EVENT**

Council Member Dale Drake stated the Mayor and himself had a zoom meeting with the Columbia River Church Group and they are still planning on coming this summer in the month of July. He stated there is another zoom meeting scheduled for May 28, 2020, although at this time with Covid-19 it would be ideal to cancel for this year. Council Member Jesse Garrett and John Andrew agreed.

Mayor John Ridlington stated according to Washington’s phased approach it is possible in three weeks Kettle Falls will be in phase 3, which will allow restaurants to reopen up to 75%. However, it is hard to know what will happen as no one knows the rules to the process.

**NEW BUSINESS**

**KETTLE FALLS COMPREHENSIVE PLAN UPDATE**

Clerk/Treasurer Raena Hallam stated the Planning Commission has tried to schedule a public launch meeting the last three months for the Comprehensive Plan update. However, due to Covid-19 restrictions the meeting has yet to be accomplished. She stated the Comprehensive Plan update has been submitted to Department of Commerce for a 60-day review, which the 60 days will end May 25, 2020.

Clerk/Treasurer Raena Hallam explained at the June 2, 2020 meeting City Council will be asked to make a motion to introduce the ordinance adopting the Comprehensive Plan update. If all goes as planned City Council will be adopting the Comprehensive Plan update June 16, 2020.

Council Member Dale Drake thanked all the participants involved with the Comprehensive Plan update.

**COMMUNITY**

Council Member John Andrew suggested contacting the Senior Center to see how they are doing during this difficult time to show concern and support.

Clerk/Treasurer Raena Hallam stated a couple of people have called City Hall wanting to donate money to those in need. She stated it was suggested to call the Senior Center and Food Bank.

Council Member Wayne Wardlow asked if the City had a phone number list for people that use the Senior Center so he could reach out and visit. He stated he would contact Ms. Judy McAbee to see if she had contact information from Senior Center Members.

Council Member John Andrew stated there are community members that pass in their own home and are not found until days later. As City Council Members it is important to set a good example and reach out to our neighbors.

Mayor John Ridlington stated Ms. Sharon Shepard may have a contact list for the Senior Center Members. He stated the seniors looked forward to those once a week social events.

**OLD BUSINESS**

As there was no Old Business, City Council moved to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to Adjournment.

**ADJOURNMENT**

Mayor John Ridlington adjourned the meeting at 7:55 p.m.

Approved:

John Ridlington, Mayor

Attest:­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Mary Schultz, Secretary/Clerk